



Department of Energy

Portsmouth/Paducah Project Office
1017 Majestic Drive, Suite 200
Lexington, Kentucky 40513
(859) 219-4000

April 14, 2004

Mr. Bill Tanner, Chair
Citizens Advisory Board
111 Memorial Drive
Paducah, Kentucky 42001

PPPO-01-530-04

Dear Mr. Tanner:

EX-OFFICIO INVOLVEMENT IN PROCUREMENT PROCESS FOR SUPPORT STAFF CONTRACT

I am pleased the Paducah Citizens Advisory Board (CAB) has accepted my invitation to appoint two members as ex-officio representatives in procuring an 8(a) Small Business to provide CAB support services.

The appointment of Doug Raper and you to serve in an ex-officio capacity will enhance the procurement process for meeting the CAB's administrative needs while helping achieve the Department's goal of greater independence for the CAB. After we begin the acquisition process we will contact you to discuss your involvement and provide you with non-disclosure documents. As a federal acquisition, ex-officio members will be bound by all applicable DOE procurement requirements and restrictions.

If you have any questions or require additional information, please call David Dollins at (270) 441-6819.

Sincerely,

A handwritten signature in black ink, appearing to read "WE Murphie", is positioned above the printed name.

William E. Murphie
Manager
Portsmouth/Paducah Project Office

Mr. Tanner

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cc:

G. Bazzell, PPPO/Pad
R. Blumenfeld, PPPO/Lex
W. Davis, KDFW/Frankfort
DMC/Kevil
R. Dyer, CAB/Paducah
B. Forbus, CAB/Paducah
V. Jones, CAB/Paducah
S. Kay, Roberts and Kay/Lexington
C. Kerley, CAB/Paducah
R. Ladd, CAB/Paducah
R. Lambert, CAB/Paducah
R. Lee, CAB/Paducah
L. Link, BJC/Kevil
L. Long, CAB/Paducah
R. McCorry, CAB/Paducah
L. Parsons, PPPO/Lex
D. Raper, CAB/Paducah
J. Russell, CAB/Paducah
E. Scott, RCB/Frankfort
J. Smart, CAB/Paducah
D. Starr, CAB/Paducah
T. Taylor, KDEP/Frankfort
G. VanSickle, BJC/Kevil
D. Williams, EPA/Atlanta
P. Willison, BJC/Oak Ridge